

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Overview of infrastructure facilities in the college

The campus is managed by the Maintenance team, which comprises Electricians, Plumbers, and other supervisory staff outsourced and overseen by the Maintenance Team. Classrooms and laboratories are well maintained, and purified RO water is provided to staff and students, managed through outsourcing as an Annual Maintenance Contract (AMC).

All assets are maintained in accordance with the resource requirement guidelines of the UGC. The Principal forwards the consolidated budget for approval by the Management. Subsequently, quotations from various companies are solicited, and the best options are selected for purchase and installation.

Computer Laboratory Management

- In the Laboratory, necessary computers and equipment are kept secure and readily available for observation and experimentation as required.
- Different systems are appropriately arranged and secured in designated tables and areas to optimize efficiency for both students and teachers.
- The laboratory environment fosters careful performance of practical sessions in a conducive atmosphere.
- Student names and their respective groups are displayed in the lab. Additionally, the laboratory maintains records of students' timetables and dates of conducted laboratory work.
- The duration of practical sessions is documented and maintained.
- All computer systems are equipped with updated Application Software and Antivirus software.

Geography Laboratory Management

- All equipment in the geography lab is maintained in good working order and utilized by students under instructor guidance.
- Stencils and overhead projectors are maintained regularly on a semester basis.
- Lab practical's are organized into batches.

Library

- The library, located in the KCG Knowledge Center, houses a collection of books, journals, magazines, and daily newspapers.
- Students and staff are provided access to e-resources in the library.
- An entry register records details of students and staff entering the library, including entry and exit times.
- The library's complete list of books is accessible through the OPAC System, facilitating easy browsing and searching for books and journals.


Sports

- Regular maintenance of outdoor courts and sports surfaces is essential to extend their lifespan and maintain optimal playing conditions.
- Daily spraying of water on sports grounds is practiced.

- Professional cleaning of outdoor courts and sports surfaces is carried out.
- Measurements for practice lane markings are conducted twice yearly.
- Sporting equipment is utilized fully until worn out, with proper disposal of waste and recyclable materials to keep play areas clean and clutter-free.

Classrooms

- Building maintenance and repair works inside the campus are performed by the college.
- All classrooms are equipped with adequate furniture, LED lights, fans, and multiple electrical points.
- Repair works, furniture replenishment, and maintenance of blackboards, electrical, and plumbing are carried out annually.
- Academic blocks are supplied with pure RO water.
- Power backup, including generators and UPS, is provided for academic blocks, classrooms, and the auditorium.



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